

POLITICAL RESEARCH OFFICER

BRITISH EMBASSYCAIRO

(Employment will be subject to obtaining the appropriate security clearance. Please note that <u>only</u> nationals of UK, EU countries, USA, Canada, Australia, New Zealand are likely to meet this requirement.)

The Political team at the British Embassy in Cairo is seeking a Political Research Officer. The main purpose of the job is supporting the work of the political section in the Embassy through research, monitoring, analysis and reporting of domestic and regional issues.

Main Duties and Responsibilities:

Researching, monitoring, analysing and reporting of domestic and regional issues.

This is a busy and interesting section of the Embassy that appreciates a flexible worker who helps us work more efficiently.

Ideal Candidate will have:

- Fluency in English and Arabic (essential)
- A degree in a relevant discipline, such as political sciences
- In-depth knowledge of civil society, social and religious movements in Egypt and the wider region
- Minimum two year's experience of working in a related field
- Excellent English and Arabic written and verbal communication skills;
- Excellent research skills and briefing skills
- Proactive team-working;

To Apply:

Applications for this vacancy should be sent to the HR Administrator at the British Embassy, Cairo no later than <u>4th December 2011</u>. Applicants must send an up-to-date Curriculum Vitae and a covering letter providing evidence of the required skills and experience as well as your recent salary along with your salary expectations. Please include your email address.

Human Resources Administrator British Embassy 7 Ahmed Ragheb Street Garden City Cairo

Electronic applications should be sent to BritishEmbassyCairoVacancies@fco.gov.uk, APPLICATIONS SENT TO OTHER EMAIL ADDRESSES WILL BE DISCARDED.

British Embassy, Cairo is an equal opportunity employer, dedicated to a diverse workforce http://ukinegypt.fco.gov.uk